

## COVID-19 PANDEMIC

In view of the stress presently experienced by postal and courier systems worldwide,  
we have put in place the following  
**SPECIAL ARRANGEMENTS FOR THE 2020 INTERNATIONAL PROVERSE PRIZE  
FOR UNPUBLISHED BOOK-LENGTH FICTION, NON-FICTION OR POETRY,  
SUBMITTED IN ENGLISH**

**Please read and follow carefully the standard detailed instructions in Section C  
of “Submission Guidance & Instructions 2020”.**

**Having done so, however, please consider the following optional special arrangement(s).**

### ENTERED WORK: HARD COPIES

Instead of your printing out two copies of your entered work and posting one copy to each of Andorra and Hong Kong, you may choose to pay an additional fee of HKD140 or GBP16.00 per copy (i.e. HKD280 or GBP32.00 for both copies) and the Prize Administrators will print out your entered work from your soft file for judging and administration.

In this case, please add the appropriate amount to the sum(s) described in “Proverse Prize: Terms and Conditions and Entry Form 2020” (p. 5).

For example:

A) If you are entering one work and paying the entry fee in pounds sterling (£) into the “Proverse” bank account in the UK and also asking the Proverse Prize Administrators to print out two copies of your work, then you need to remit GBP35 (fee) plus GBP2.20 (towards banking costs) plus GBP32.00 for printing out two copies of your work. Please total the amount and send it at one time.

B) If you are entering one work and paying the entry fee in Hong Kong dollars (HK\$) and asking the Proverse Prize Administrators to print out two copies of your work, then you need to remit HK\$320 (fee) plus HK\$75 (towards banking costs if necessary as specified in “Proverse Prize: Terms and Conditions and Entry Form 2020”, p. 5) plus HK\$280.00 for printing out two copies of your work. Please total the amount and send it at one time.

If you wish the Administrators to print out only the copy which otherwise would be sent to Andorra and to post your own copy to Hong Kong, this can be accommodated. In this case, please send the following:

a) If you are entering one work and paying the entry fee in pounds sterling (£) into the “Proverse” bank account in the UK and also asking the Proverse Prize Administrators to print out one copy of your work, while posting the other copy to the Hong Kong address given over, then you need to remit GBP35 (fee) plus GBP2.20 (towards banking costs) plus GBP16.00 for printing out one copy of your work. Please total the amount and send it at one time.

b) If you are entering one work and paying the entry fee in Hong Kong dollars (HK\$) by any of the methods described in “Proverse Prize: Terms and Conditions and Entry Form 2020”, p. 5, and asking the Proverse Prize Administrators to print out one copy of your work, while posting the other copy to the Hong Kong address given over, then you need to remit HK\$320 (fee) plus HK\$75 (towards banking costs if necessary as specified in “Proverse Prize: Terms and Conditions and Entry Form 2020”, p. 5) plus HK\$140.00 for printing out one copy of your work. Please total the amount and send it at one time.

## ENTERED WORK: SOFT FILE

We will accept a soft file\* of your entered work, sent as an email attachment to <proverse@netvigator.com>, copied to <info@proversepublishing.com>, which arrives by 30 June 2020. [\*This is an alternative to submitting by mail a soft file on a USB stick or CD, to each of Hong Kong and Andorra, and in addition to the hard copies of your entered work, discussed above.]

## AGREEMENT AND ENTRY FORM

1) Please follow the instructions and send, by mail, to each of Hong Kong and Andorra, hard copies of the ENTRY DOCUMENTS (Sections D and E, i.e. the Entry Form and The Terms and Conditions), completed, signed and initialed as explained in “Proverse Prize: Terms and Conditions and Entry Form 2020”.

This original document will be our official agreement.

2) Please also scan or photograph your hard copy of the ENTRY DOCUMENTS (Sections D and E, i.e. the Entry Form and The Terms and Conditions), completed, signed and initialed as explained in “Proverse Prize: Terms and Conditions and Entry Form 2020”, and send the pages to arrive by the submission deadline, as an email attachment to <proverse@netvigator.com>, copied to <info@proversepublishing.com>.

This emailed copy is acceptable for meeting the submission deadline (provided that we have also received your entry fee / evidence of payment of your entry fee by the submission deadline), and will enable us to process your entry. If there are technical difficulties, exceptionally, we will accept a reduced number of pages, specifically, pages 6-9 (10) and page 30.

**We hope that these special arrangements will be helpful.**

**Proverse Prize Administrators**

**16 March 2020; updated 18 May and 3 June 2020**